

## Tyseley Operations Limited – Job Specification

<b>Job Title:</b>	Shift Team Leader
<b>Reporting to:</b>	Operations Manager
<b>Responsible For:</b>	Shift Plant Operators and Front Loader Operators
<b>Salary:</b>	£47,932.00 per annum
<b>Location of Role:</b>	Tyseley Operations Limited, Hay Mills, Birmingham B25 8HT

**The key aim of this role is to ensure the business has the talent, skills, and training methods that it requires to be successful and achieve its goals.**

The key metrics are: Health & Safety, Environmental Permit Compliance, Production, Leadership, Coaching and Mentoring

### Role & Responsibilities

- Comply with all Health, Safety and Environmental Policies and Legislation
- Ensure compliance with Environmental Permit conditions
- Deputise for Operations Manager as required
- To ensure safe production is maximised, aligned with the business strategy
- To deliver and supervise tasks effectively to agreed standards, timescales and in line with all safety policies
- As a Senior Authorised Person, manage all aspects of the Safe System of Work along with the formal release of Plant and/or Apparatus
- Operating and monitoring the plant equipment and processes as required, via control systems to maintain safe, efficient and continuous plant operations
- Provide direction and guidance to the Shift Plant Operator to undertake regular / scheduled plant walk-downs, to adjust assets and undertake inspections to check the condition of the plant equipment and thus recording information as per the management system requirements / shift reports
- Support and coordinate minor reactive maintenance and process stoppage situations on-shift
- Enact and assist in the continuous improvement of operational Standard Operating Procedures (SOP)s
- Supervising the testing and treatment of boiler, cooling and other plant water systems
- Fuel, process consumables and residues management, including sampling, storage and logistics
- Maintaining a clean, safe and orderly plant condition to the prescribed standard
- Manage, mentor, coach and develop your Shift Team
- Provide shift cover for other STL's in the event of sickness, holiday, or training
- Lead and motivate the team
- Nominated as the Plant Manager's delegate outside of office hours for all plant and process related matters
- Carry out RTWs, investigations, disciplinary's that may arise, along with HR support
- Carry out performance Appraisals and probation reviews
- Delegate tasks and set project deadlines
- Set clear team goals and KPIs
- To ensure a high standard of housekeeping is maintained at all times

### **Key Accountabilities**

- Compliance with all legislative Health & Safety requirements
- Ensure compliance with Environmental Permit Conditions
- Optimise plant output and performance to meet availability and production targets
- Maintain a safe working environment at all times
- Care for the Health & Safety and welfare of your staff

### **Systems & Processes**

- Ensure all defects are recorded through the Maintenance Management System
- Work in collaboration with Maintenance Department in coordinating planned and unplanned outages
- Promote strong working relationship with the Fuel Supplier, ensuring correct specification of fuel is being received

**To support the Plant Manager and the business with any other reasonable projects and tasks as and when required.**

### **Application details**

**Please send a cover email and CV to the Group HR department: [hr@cobaltenergy.co.uk](mailto:hr@cobaltenergy.co.uk)**

*We would politely request no agencies please; we do have existing arrangements with agencies who perform an excellent service, but we maintain several approaches to the recruitment of new staff, and we are not looking for any new agencies at this time.*